Khulna University
Khulna
Office of the Registrar
Office of the Deputy Registrar (Establishment-4)

Record Number: 37.01.4701.000.109.70.0001.23.198 Date: 24/11/2026

Office Order

In exercise of the powers delegated under the relevant Office Order (Memo No. 03.069.025.06.00.003.2011-144 (500), dated 19 June 2011 A.D. and 05-03-1418 B.E.), issued by the Hon'ble Prime Minister's Office, Government of the People's Republic of Bangladesh, Mr. Uttam Kumar Das (Passport no: A09764863), Cleaner, Birshreshtha Ruhul Amin Hall, Khulna University, Khulna, Bangladesh, is hereby granted 30 (thirty) days of earned leave with full average pay from 02 December to 31 December 2026 in India for his son's medical treatment.
Neither the Government of Bangladesh nor Khulna University shall bear any financial liability in connection with his visit abroad. He shall be temporarily released from his duties at the University with effect from the afternoon of 01 December 2026.

This Office Order is issued with the approval of the competent authority.

24-11-2026
Professor Dr. S M Mahbubur Rahman
Registrar (In-Charge)

Record Number: 37.01.4701.000.109.70.0001.23.198/1 (14) Date: 24/11/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Dhaka.
4. Director General, Passport and Immigration, Government of the People's Republic of Bangladesh, Dhaka.
5. Controller of Foreign Currency, Bangladesh Bank, Dhaka.
6. Provost, Birshreshtha Mohammad Ruhul Amin Hall, Khulna University.
7. Director (Finance & Accounts), Office of the Director (Finance & Accounts)., Khulna University.
8. Secretary to Vice Chancellor, Office of the Vice-Chancellor, Khulna University.
9. Secretary to the Pro-Vice Chancellor & Assistant Registrar, Office of the Pro VC, Khulna University.
10. Secretary to Treasurer, Office of the Treasurer, Khulna University.
11. Secretary to Registrar, Office of the Registrar, Khulna University.
12. Officer (In- charge), Passport and Immigration Office, All Port in Bangladesh..
13. Mr. Uttam Kumar Das (Passport no: A09764863), Cleaner, Birshreshtha Ruhul Amin Hall, Khulna University.
14. Concerned file.

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24-11-2026
Md. Aktaruzzman
Assistant Registrar and Head of the Section